

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**MADEIRA  
COMMUNITY DEVELOPMENT DISTRICT**

The **special** meeting of the Board of Supervisors of Madeira Community Development District was held on **Wednesday, February 11, 2016 at 2:00 p.m.** at the office of Rizzetta & Company, Inc., 2806 North Fifth Street, Suite 403, St. Augustine, Florida 32084.

Present and constituting a quorum:

Sally Hall	<b>Board Supervisor, Chairman</b>
Bill Lanius	<b>Board Supervisor, Vice Chairman</b>
Doug Maier	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Wes Haber	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
Thomas Inman	<b>District Engineer, Matthews Design Group</b>

Audience members present.

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Dobbins called the meeting to order at 2:00 p.m. and read roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There were no audience comments.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the  
Board of Supervisors' Regular Meeting  
held August 26, 2015**

<p>On a Motion by Mr. Lanius, seconded by Ms. Hall, with all in favor, the Board approved the Minutes of the Board of Supervisors' regular meeting held August 26, 2015 for Madeira Community Development District.</p>
---

**FOURTH ORDER OF BUSINESS**

**Ratification of the Operation and  
Maintenance Expenditures for July 2015,  
August 2015, September 2015, October  
2015, November 2015 and December  
2015**

On a Motion by Mr. Maier, seconded by Ms. Hall, all in favor, the Board ratified the operation and maintenance expenditures July 2015 in the amount of \$13,297.09, August 2015 in the amount of \$10,472.84, September 2015 in the amount of \$23,374.70, October 2015 in the amount of \$14,019.81, November 2015 in the amount of \$10,052.84 and December 2015 in the amount of \$13,593.38 for Madeira Community Development District.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Mr. Haber updated the Board that his firm is reviewing possible new legislation that deals with record requests put on local and special units of government.
- B. District Engineer  
No Report.
- C. District Manager
  - i.) Charles Aquatics Service Report, December 29, 2015

Ms. Dobbins also presented the most recent aquatics report dated January 29, 2016 noting no issues were again reported.

- ii.) Austin Outdoor Name Change Update

Ms. Dobbins also reported that Yellowstone had agreed to honor their second annual renewal contract at the same rate, which the current contract allows, if approved by the Board.

On a Motion by Ms. Hall, seconded by Mr. Lanius, with all in favor, the Board approved a second annual renewal, with Yellowstone Landscape, at the same rate of \$1,595.00 a month for (12) twelve months for Madeira Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-01,  
Designating an Assistant Secretary**

On a Motion by Ms. Hall, seconded by Mr. Maier, with all in favor, the Board adopted Resolution 2016-01, Designating an Assistant Secretary; Lesley Gallagher; for Madeira Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Discussion of District Engineering Services**

i.) Consideration of Assignment of Interim Engineering Agreement

On a Motion by Mr. Lanius, seconded by Ms. Hall, with all in favor, the Board accepted the Assignment of Interim Engineering Agreement with Matthews Design Group, Inc. for Madeira Community Development District.

ii.) Consideration of RFQ for District Engineering Services

Mr. Haber reviewed process and reason for the district needing to go back out for district engineering services.

After discussion, the Board directed staff to run advertisement for a RFQ of District Engineer Services.

On a Motion by Ms. Hall, seconded by Mr. Lanius, with all in favor, the Board directed staff to run advertisement for a RFQ of District Engineer Services for Madeira Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Ratification of Fiscal Year 2015 / 2016  
Insurance Policy**

On a Motion by Mr. Lanius, seconded by Ms. Hall, with all in favor, the Board ratified Fiscal Year 2015 / 2016 Insurance Policy in the amount of \$8,245.00 for Madeira Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Audit Committee  
Recommendation**

The Board of Supervisors selected themselves as the Audit committee and will hold their first audit committee meeting prior to the start of the Regular Board Meeting on May 25, 2016.

On a Motion by Ms. Hall, seconded by Mr. Maier, with all in favor, the Board selected themselves as the Audit committee and will hold their first audit committee meeting prior to the start of the Regular Board Meeting on May 25, 2016 for Madeira Community Development District.

**TENTH ORDER OF BUSINESS**

**Audience Comments and Supervisor  
Requests**

There was a question on the developer entities.  
A question was asked on the election process.  
A question regarding the possibility of wells being drilled for irrigation.  
There were comments made on the use of gates at the entrance.

There were no supervisor requests.

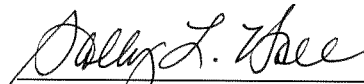
**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Maier, seconded by Mr. Lanius, with all in favor, the Board adjourned the meeting at 3:07 p.m. for Madeira Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman