

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**MADEIRA  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of Madeira Community Development District was held on **Wednesday, May 25, 2016 at 2:00 p.m.** at the office of Rizzetta & Company, Inc., 2806 North Fifth Street, Suite 403, St. Augustine, Florida 32084.

Present and constituting a quorum:

Sally Hall	<b>Board Supervisor, Chairman</b>
Bill Lanius	<b>Board Supervisor, Vice Chairman</b>
Doug Maier	<b>Board Supervisor, Assistant Secretary</b>
John Kunkel	<b>Board Supervisor, Assistant Secretary (via speakerphone)</b>

Also present were:

Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Wes Haber	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
Thomas Inman	<b>District Engineer, Matthews Design Group</b>

Audience members present.

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Dobbins called the meeting to order at 2:06 p.m. and read roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There were no audience comments.

**THIRD ORDER OF BUSINESS**

**Review Instructions and Criteria for  
Proposals for Auditing Services**

On a Motion by Mr. Maier, seconded by Mr. Lanius, with all in favor, the Audit Committee elected criteria with price and how points were presented giving price 35 points for Madeira Community Development District.

**FOURTH ORDER OF BUSINESS**

**Established a Date for a Second Audit  
Committee Meeting**

On a Motion by Mr. Maier, seconded by Mr. Lanius, with all in favor, the Audit Committee set the Second Audit Committee Meeting for August 24, 2016 at 2:00 p.m. at the St. Johns County Airport Authority, Meeting Room Facility, located at 4730 Casa Cola Way, St. Augustine, FL 32095 for Madeira Community Development District.

**FIFTH ORDER OF BUSINESS**

**Audience Comments and Supervisor  
Requests**

There were no audience comments.

There were no supervisor requests.

**SIXTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Hall, seconded by Mr. Lanius, with all in favor, the Audit Committee adjourned the meeting at 2:15 p.m. for Madeira Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman